

CITY OF CARDIFF COUNCIL

REGISTER OF CABINET DECISIONS: 2015/16 4

Decision No.	Minute No.	Decision	Reason	Consultation Undertaken	Dates			Responsibility for implementation after date shown
					Decision Made	Publication	Implementation if no call-in	
	Min No 28	<p>Minutes of the Cabinet Meeting held on 2 July 2015</p> <p>Approved</p>						
CAB/15/18	Min No 29	<p>Library Services in Roath/Adamsdown</p> <p>RESOLVED: that it be agreed that</p> <ol style="list-style-type: none"> 1. The condition of the Roath Library building means that alternative temporary provision needs to be delivered in the area and that paragraphs 23 to 27 of the report are implemented. 2. The existing building be advertised for Community Asset Transfer with the condition that a bid from an organisation will provide revised library 	<p>To ensure the delivery of sustainable library services in Roath and Adamsdown informed by the newly agreed Libraries strategy and in light of the condition assessment of the current library building in Roath and to avoid the financial liabilities associated with the retention of an empty building.</p>	<p>Local Ward Members</p> <p>Trade Union consultation has taken place and they are aware of the proposals contained within this report.</p> <p>Local members have been advised of the proposals contained within this report.</p> <p>This report went to Economy and Culture for pre-Cabinet scrutiny on 9th July 2015 and the views of</p>	16 Jul 2015	20 July 2015	29 July 2015	Sarah McGill Director of Communities Housing & Customer Services

CITY OF CARDIFF COUNCIL

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		<p>services as per the Libraries Strategy. Acceptance of a preferred bid shall be undertaken by the Director of Economic Development in consultation with the Director of Communities, Housing & Customer Services</p> <p>3. Alternative permanent options should be explored to mitigate the risk that no Community Asset Transfer solution can be found.</p> <p>4. In the event that no Community Asset Transfer solution is found, a future Cabinet Report be required for the long term library provision in the area.</p>		<p>the committee will be shared ahead of cabinet. At this scrutiny meeting, a representative of the 'Save Roath Library' group presented the thoughts of the community. The council has been meeting regularly with the group during the time that the library has been closed to hear their concerns and work together on the finding the solution. The group presented to council a petition of over 1,000 signatories to request that the council find the required</p>				

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				money to bring the building back into use.				
CAB/15/19	Min No 30	<p>Budget Strategy 2016/17 and the Medium Term</p> <p>RESOLVED: that</p> <p>(1) the Framework for the savings targets on which this Budget Strategy report is based including the use of a targeted approach to meeting the Budget Reduction Requirement both in 2016/17 and across the period of the Medium Term Financial Plan.</p> <p>(2) directorates work with the relevant Portfolio Cabinet Member, in consultation with the Corporate Resources Director and Cabinet Member for Corporate Services and</p>	<p>To seek Cabinet approval for the budget strategy in respect of 2016/17 and the MTFP. This includes consideration of the worsening financial position and savings targets for each directorate rather than a standard percentage of savings across all.</p> <p>To note the Budget Timetable Framework and forward this to Council for approval.</p>	The proposed Budget Timetable Framework for 2016/17 is included at Appendix 1 and refers to the involvement and consultation that will take place through the period in respect of Council Tax Payers, the third sector, the Budget Forum, Scrutiny Committees, Trade Unions, and statutory consultation with schools.	16 Jul 2015	20 July 2015	29 July 2015	Christine Salter Corporate Director Resources

CITY OF CARDIFF COUNCIL

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		<p>Performance Management to identify potential savings to meet the indicative budget gap of £47.378 million for 2016/17 and £116.908 million across the period of the Medium Term Financial Plan.</p> <p>(3) relevant bodies who raise precepts and levies on the Council be formally contacted to request that funding reductions are also fed into these settlements which should be in line with those it is expected that Welsh Government will impose in respect of local authority funding.</p> <p>(4) Authority be delegated to the Corporate Resources Director in consultation with the</p>						

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		<p>Cabinet Member for Corporate Services and Performance Management to identify an alternative budget gap requirement upon further clarification being provided by the Welsh Government in respect of funding.</p> <p>(5) the Corporate Resources Director in consultation with the Cabinet Member for Corporate Services and Performance Management be delegated authority to amend the Budget Strategy, once the budget savings proposals have been reviewed, if this amendment does not significantly depart from the underlying principles. Any requirement to</p>						

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		<p>significantly depart from the underlying principles would require a further Budget Strategy Report to Cabinet.</p> <p>(6) the Council seeks expressions of interest from officers in respect of the voluntary severance scheme based on the current scheme.</p> <p>(7) To note that the Leader will write to the Welsh Government, the Secretary of State for Wales and the Welsh Local Government Association to express his concern of the continued impact on the Council and the delivery of its services as a result of continued Welsh Government funding scenarios</p>						

CITY OF CARDIFF COUNCIL

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		<p>which are real terms cuts and fail to keep pace with the significant financial pressures that the Council is facing</p> <p>(8) It be agreed that Council be recommended to agree that the Budget Timetable Framework set out in Appendix 2 be adopted and that the work outlined is progressed with a view to informing budget preparation.</p>						
CAB/15/20	Min No 31	<p>An Update on the Organisational Development Programme</p> <p>RESOLVED: that</p> <p>1) the report be noted</p> <p>2) the future direction of the Organisational</p>	To enable the Cabinet to note progress on the implementation of the Council's Organisational Development Programme and agree a "refresh" of the programme		16 Jul 2015	20 July 2015	29 July 2015	Paul Orders Chief Executive

CITY OF CARDIFF COUNCIL

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		<p>Development Programme as set out in the report be agreed</p> <p>3) the Chief Executive be authorised, in consultation with the Leader and Cabinet Member for Corporate Services and Performance, to progress the delivery of the Organisational Development Programme;</p> <p>4) the consolidation of ODP project activity under the "Make the Difference" brand to enable the effective communication of key issues across the organisation be agreed</p>	essential to improving the Council's financial resilience and service delivery performance in the medium term.					
CAB/15/21	Min No 32	<p>Corporate Asset Management Plan</p> <p>RESOLVED: that the 2015/16 Corporate Asset Management Plan (Appendix A to this report) be approved</p>	To enable Cabinet to consider current asset management progress and initiatives.		16 Jul 2015	20 July 2015	29 July 2015	Neil Hanratty Director of Economic Development

CITY OF CARDIFF COUNCIL

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CAB/15/22	Min No 33	<p>Former Landscape Depot & Greenhill School Sites, Rhiwbina, Cardiff</p> <p>RESOLVED: that</p> <ol style="list-style-type: none"> 1. in principle the relocation and provision of a modern equivalent replacement special school facilitated by the disposal of the combined sites A and B outlined in Appendix 1 to the report be approved 2. authority be delegated to the Director of Economic Development in consultation with the Director of Education and Lifelong Learning and Cabinet Member for Corporate Services and Performance to seek Expressions of Interest from the open market for 	<p>Cabinet authority is sought to pursue, in principle, the relocation and provision of a modern equivalent replacement special school on a suitable location facilitated by the comprehensive development of the combined sites.</p>	<p>Sector consultation has taken place, as well as surveys throughout the city.</p> <p>Local Councillors have recently been informed of this proposal, including keeping the school on the same site, and will be seeking the views of local residents in due course. To date no formal statutory consultation has been undertaken on the provision of a new school. This process will also take place in due course</p>	16 Jul 2015	20 July 2015	29 July 2015	<p>Neil Hanratty Director of Economic Development & Nick Batchelar Director of Education</p>

CITY OF CARDIFF COUNCIL

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		the disposal of the land marked A & B in Appendix 1 and the provision of a replacement Greenhill School on the basis of the details outlined in this report and to report back on the proposal for a replacement school.		following the marketing of the site once it is understood that a suitable proposal for the redevelopment of the site and the provision of a new school is deliverable.				
CAB/15/23	Min No 34	<p>Review of Partnership for Change Agreement</p> <p>RESOLVED: that</p> <ol style="list-style-type: none"> 1. the progress made as part of the Partnership for Change Agreement with the Trade Unions be acknowledged 2. the continuation of the Joint Partnership Board in its current form as a forum for discussion, communication and consultation be 	The Partnership for Change Agreement has provided the groundwork for future changes required. This report identifies some of the achievements secured but also recognises the need to increase the pace of change and the need to embrace the modernisation agenda against a backdrop of continuing financial	Trade Unions	16 Jul 2015	20 July 2015	29 July 2015	Paul Orders Chief Executive

CITY OF CARDIFF COUNCIL

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		<p>endorsed.</p> <p>3. the need for the future approach to focus on improving productivity, managing performance and maximising attendance & wellbeing be endorsed</p> <p>4. the continuing commitment to work in partnership with the Trade Unions in seeking to achieve a balanced budget for 2016/17 be confirmed</p>	constraints and significant budgetary savings required.					
CAB/15/24	Min No 35	<p>Infrastructure Services - Alternative Delivery Models</p> <p>RESOLVED: that</p> <p>1. the content of this report and the Outline Business Case, attached in Appendix 1, be approved</p>	To enable the most appropriate future service delivery model for the services in scope to be determined and thereafter enter the Final Business Case Stage.	Members were invited to briefings regarding the Outline Business Case and the proposals identified in this report in the lead up to Cabinet	16 Jul 2015	20 July 2015	29 July 2015	Andrew Gregory Director City Operations

CITY OF CARDIFF COUNCIL

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		<p>2. the conclusion of the report that the most appropriate future delivery model for the services in scope is a Wholly Owned Company (Teckal) be agreed;</p> <p>3. the establishment of a Full Business Case and Shadow Board to govern the company establishment be agreed and authority delegated to the Chief Executive to work with the Leader of the Council and the Cabinet Member for the Environment to define the appointments of the Directors and Non Executive Directors to the Shadow Board;</p> <p>4. the completion of a Full Business Case for the Wholly Owned Company model and also the Modified In-House Model</p>		considering this report.				

CITY OF CARDIFF COUNCIL

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		<p>be agreed and the findings be reported back to Cabinet early in 2016 together with recommendations as appropriate regarding:</p> <p>a) The detailed financial analysis for delivering a full range of efficiency and income benefits against cost complete with sensitivity analysis.</p> <p>b) The appropriate legal vehicle for the proposed trading company, for example, a company limited by shares or by guarantee;</p> <p>c) The proposed governance of the company, including possible alternatives for the composition of</p>						

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		<p>the company Board;</p> <p>d) The proposed contractual arrangements between the Council and the proposed company, in particular, what company matters would be 'reserved' and require Council approval prior to implementation, and also performance management of the contract;</p> <p>e) The proposed arrangements between the Council and the company regarding the provision of support services, for example, the provision of HR, Finance, Commissioning and Procurement, and</p>						

CITY OF CARDIFF COUNCIL

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		<p>ICT services;</p> <p>f) Opportunities for increasing external trading and local market analysis;</p> <p>g) Whether or not it would be appropriate to remove some services currently in scope due to robust business alternatives and reasoning, or parts thereof due to strategy setting roles, and whether some other services should be included at this stage or set out phases in the following year(s);</p> <p>h) Requirements in relation to the proposed transfer of staff to the new company in accordance with the</p>						

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		<p>Transfer of Undertakings (Protection of Employment) Regulations 2006 as amended;</p> <p>i) Financial implications in respect of pensions, day to day management of the Wholly Owned Trading company, and taxation;</p> <p>j) The transfer of relevant assets, for example, relevant accommodation, vehicles and equipment, and;</p> <p>k) The initial investment required to fully establish the proposed Wholly Owned Company.</p> <p>5. the allocation of</p>						

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		<p>resources as identified in paragraph 68 of this report for the completion of Recommendations 3 and 4 above be approved and authority delegated to the Chief Executive in consultation with the Cabinet Member for Corporate Services and Performance and the Corporate Director Resources to authorise amendments to these resources as necessary for the satisfactory completion of the Full Business Case, and;</p> <p>6. consultation commence on and thereafter implement the saving opportunities</p>						

CITY OF CARDIFF COUNCIL

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		identified for the Modified In-house and Wholly Owned Company Trading options to allow the financial benefits to be achieved within the timescales identified.						
CAB/15/25	Min No 36	<p>New Household Waste Recycling Centre and ReUse Facility RESOLVED: that</p> <ol style="list-style-type: none"> 1. the location of the new larger HWRC at the Lamby Way Depot in Rumney be approved. 2. It be noted that the closure of the existing Wedal Road HWRC's will take place up on completion of the new HWRC at Lamby Way and that the delivery timescales for recommendations 1 and 2 	<p>To progress with the construction of the new larger HWRC and complete the reduction of the number of sites from 3 to 2.</p> <p>To progress the required changes to increase recycling, reduce the residual waste arising, reduce treatment and disposal costs, increase income opportunities, achieve the required operational savings</p>	Local Ward Members in Rumney and Cathays have been initially consulted on the recommendations regarding location. Detailed consultation with Ward Members will be required and will continue throughout the project delivery, subject to the Cabinet decision.	16 Jul 2015	20 July 2015	29 July 2015	Andrew Gregory Director City Operations

CITY OF CARDIFF COUNCIL

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		<p>will be April 2016.</p> <p>3. the implementation of seasonal hours by November 2015 and the immediate implementation of the proof of residency for resident access to the Household Waste Recycling Centres be approved</p> <p>4. Approve the charging approach to non Cardiff residents and identified commercial operators to reduce treatment and disposal costs.</p> <p>5. a third party operator be sought for the delivery of a Re Use Facility and authority delegated to the Director City Operations and Corporate Director Resources in consultation with the Members for Environment and Corporate Services &</p>	<p>and introduce a new re-use solution for good quality unwanted items for communities.</p>					

CITY OF CARDIFF COUNCIL

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		Performance to deal with all matters (including all ancillary matters) associated with the process (including the strategy, evaluation and weightings) up to and including award of contract.						
CAB/15/26	Min No 37	<p>Housing Partnership Programme - Update on Procurement</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> that the current position with regards to procurement of a partner Developer for the Housing Partnership Programme be noted the appropriation of Housing Partnership Programme development sites to “planning purposes” (under Section 227 of the Town & 	<p>A decision is required to appropriate HPP sites for “planning purposes” to facilitate the development of housing.</p> <p>Approval is also required in order that development land, as necessary, is sold for open market housing development as part of the Housing Partnership Programme.</p>	<p>Regular consultation has taken place with Ward Councillors regarding the sites included in the programme of development. Updates have also been issued with regards to progress with procurement.</p>	16 Jul 2015	20 July 2015	29 July 2015	Sarah McGill Director Communities , Housing & Customer Services

CITY OF CARDIFF COUNCIL

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		<p>Country Planning Act 1990) due to land not being required for its present purpose during the development period and following completed construction works to appropriate the Council housing back into the Housing Revenue Account be approved.</p> <p>3. publication of the proposed appropriations to “planning purposes” and the proposed disposals at best consideration, relating to any open space affected by the proposals, in a local newspaper on two consecutive weeks be authorised</p> <p>4. authority be delegated to the Director of Communities, Housing & Customer Services in consultation with the</p>						

CITY OF CARDIFF COUNCIL

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		Cabinet Member for Health, Housing & Wellbeing to carry out the detailed processes relating to appropriation and disposals of land which are described in the body of the report.						
CAB/15/27	Min No 38	<p>Update on the Council's Energy Programme RESOLVED: that</p> <p>(1) progress to date be noted</p> <p>(2) a review of the Council's strategic energy projects, guided by the delivery mechanisms set out in this report be agreed</p> <p>(3) Cardiff engage with Welsh Government's Green Growth Fund and the associated Local Partnerships support package to inform and</p>	To enable future decisions on energy schemes to be taken with the benefit of informed business cases and delivery options, and to ensure that engagement with potential delivery partners is transparent and mutually beneficial.	The Local Authorities of South East Wales, Welsh Government and WLGA have been involved in considering the regional pipeline of projects, possible aggregation and route to market.	16 Jul 2015		29 July 2015	

CITY OF CARDIFF COUNCIL

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		support the emerging strategy and delivery programme. 4. an options appraisal be undertaken to identify the most appropriate vehicle to deliver and operate a district heat network and deliver the Council's renewable energy goals, and a report on the findings of this work to be brought back to Cabinet.						
Prepared by Cabinet office:					20 July 2015			
Submitted to Chief Executive for Signature					20 July 2015			

Approved for Publication: *Paul Orders*
Chief Executive

Date: **20 July 2015**